



Faculty of administrative and economic sciences
Self-guidance card- full major in business administration/ international
International Program

Student Name:, ID....., Total # of credit hours for graduation is 129

levels	Course Name	Course No.	Weekly Hours		Prerequisite
			Theoretical	Practical	
1st Year	Learn how to learn	0101	3	-	-
	Jerusalem history	0104	3	-	-
	Arabic language (I)	0111	3	-	-
	Islamic culture	0206	3	--	--
	Principles of Management	4101	3	-	-
	Course Name	Course No.	CH per Week		Prerequisite
			Theoretical	Practical	
	Principles of Marketing	4161	3	-	4101
	Computer skills	0102	2	1	-
	Life Skills	106	3	-	-
	Principles of Economics (I)	4121	3	-	-
Principles of Accounting (I)	4131	3	-	-	
Total					



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levels	Course Name	Course No.	Weekly Hours		Prerequisite
			Theoretical	Practical	
2nd Year	Human Resources Management	4201	3	-	4101
	Optional Specialty		-	-	-
	Principles of Economics (II)	4122	3	--	4121
	E - business	4215	2	1	4101+102
	Principles of Accounting (II)	4132	3	--	4131
	Volunteer work	0105	-	1	Complete 30 hours
	Course Name	Course No.	Weekly hours		Prerequisite
			Theoretical	Practical	
	Organizational Behavior	4202	3	-	4101
	Palestine and the Palestinian cause	0205	3	-	-
	Business Correspondence and Office Management	4210	3	-	4101 0113
	Principles of Economics (II)	4122	3	-	4121
	Principles of Statistics	0103	3	--	--
	Total				



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levels	Course Name	Course No.	Weekly Hours		Prerequisite
			Theoretical	Practical	
3rd Year	Palestinian Economy	4421	3	-	4122
	Applied Statistics	1204	2	1	0103
	Principles of law and Human Rights	4171	3	-	-
	Entrepreneurship and Small Business Administration	4302	3	-	4101
	financial Management	4341	3	--	4132
	Strategic Management	4306	3	-	4101
	free course		-	-	-
	Course Name	Course No.	Weekly hours		Prerequisite
			Theoretical	Practical	
	Optional Specialty		3	-	
	Computer Applications in Management Sciences	4307	1	2	4101 ,0102
	Total Quality Management	4308	3	-	4101
	Production and Operations Management	4351	3	-	4101
	Commercial Law	4371	3	--	-----
	Elective university requirement		3	-	-
Total		CH			



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levels	Course Name	Course no	Weekly Hours		Prerequisite
			Theoretical	Practical	
4th Year	Research Methodology	5303	3	--	-
	Mathematics in management	4237	3	-	-
	Purchase and Storage Management	4454	3	-	4101
	Sales Administration	4461	3	-	4161
	Optional Specialty		-	-	-
	Course Name	Course no	CH per Week		Prerequisite
	Theoretical	Practical			
	Local Administration and Local Government	4401	3	-	4101
	Business Essentials	4102	3	-	4101
	Optional Specialty		-	-	-
	Free course		-	-	-
Graduation Project	4499	1	2	+ 5303 complete 3 rd level	
Total		19 CH			